

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
GREATROCK NORTH WATER AND SANITATION DISTRICT (THE “DISTRICT”)  
HELD  
AUGUST 5, 2025

A regular meeting of the Board of Directors of the Greatrock North Water and Sanitation District (referred to hereafter as the “Board”) was convened on Tuesday, August 5, 2025, at 4:30 p.m. at the Reverse Osmosis Water Treatment Plant, 16373 Rayburn Street, Hudson, CO 80642. This District Board meeting was also held virtually via Microsoft Teams and by conference call. The meeting was open to the public.

**ATTENDANCE**

**Directors in attendance were:**

John D. Wyckoff, President  
Robert W. Fleck, Vice President  
Lisa Jacoby, Treasurer  
Brian K. Rogers, Secretary

Director Brenda Adams, Assistant Secretary, was absent and excused.

**Also, in attendance were:**

Lisa Johnson and Shauna D’Amato; CliftonLarsonAllen LLP (“CLA”)  
Nicholaus Marcotte, PE; Element Engineering LLC  
Mike Murphy; Ramey Environmental Compliance, Inc.

**ADMINISTRATIVE MATTERS**

**Call to Order and Agenda:**

The meeting was called to order at 4:33 p.m. The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Rogers, seconded by Director Wyckoff and, upon vote, unanimously carried, the Board approved the Agenda, as presented, and excused the absence of Director Adams.

**Disclosures of Potential Conflicts of Interest:**

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Board and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that disclosures of potential conflicts of interest provided to WBA, PC were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

### **Board of Director's Report:**

There was no Director's report presented at this meeting.

### **District Manager's Report:**

Ms. Johnson reviewed the District manager's report with the Board. No questions were presented.

### **Annual SDA Conference:**

Ms. Johnson discussed the annual SDA conference with the Board. Director Jacoby is interested in attending and potentially Director Fleck.

### **Direction Regarding HB25-1219:**

Ms. Johnson discussed HB25-1219 with the Board. Following discussion, the Board determined not to proceed with website updates pertaining to HB25-1219 requirements.

## **CONSENT AGENDA**

### **The Board considered the following actions:**

1. Approval of the Minutes of the July 1, 2025 Regular Meeting.
2. Ratify approval of the payment of claims for the period ending July 28, 2025, in the amount of \$200,003.73.
3. Acceptance of June 30, 2025 Unaudited Financial Statements and Schedule of Cash Position updated as of July 22, 2025, and Inclusion Summaries.
4. Operations and Maintenance Activities Report.
5. Review meter installation report.

Ms. Johnson reviewed the items under the Consent Agenda with the Board. Following discussion, upon motion duly made by Director Rogers, seconded by Director Wyckoff and, upon vote, unanimously carried, the Board approved/ratified approval of the Consent Agenda items.

## **FINANCIAL MATTERS**

No financial matters were presented.

## **ENGINEER'S REPORT**

Mr. Marcotte reviewed the Engineer's Report with the Board.

### **Capital Projects Update:**

#### *Third Alluvial Well:*

None.

Evaporation Pond:

PES has completed the punch list items and had the pond ready for water acceptance on July 31, 2025.

Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Jacoby and, upon vote, unanimously carried, the Board accepted the substantial completion date of July 31, 2025 for the pond project.

Ms. Johnson further discussed the final payment process with the Board, noting she will work with legal counsel on required items. The Board discussed the imposition of liquidated damages and set off costs.

Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Jacoby and, upon vote, unanimously carried, the Board confirmed approval of the imposition of liquidated damages, and approved the imposition of set off costs pursuant to Section 700, paragraph 15.01 (E)(1) of the contract.

Ms. Johnson recommended that legal counsel communicates with PES and their legal counsel regarding the above actions. The Board provided relevant direction and agreed to said course of action.

**Final Designs and Cost Estimate of Corrosion Control System:**

Mr. Marcotte reviewed the proposal for final designs and cost estimate with the Board. Mr. Murphy confirmed that REC can perform the proposed work.

Mr. Marcotte stated that the CDPHE permitting documents still need to be prepared and submitted and that the engineering costs for submittal is included in the District contract.

Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the Board accepted the cost estimate from Element Engineering and directed Mr. Murphy to prepare a proposal to present at the next Board meeting for review and approval.

Upon motion duly made by Director Wyckoff, seconded by Director Jacoby and, upon vote, unanimously carried, the Board directed Element Engineering to submit the permit documents to CDPHE.

**Pay Application No. 8 to the Construction Contract with Performance Energy Services:**

Mr. Marcotte reviewed the pay application with the Board, confirming that lien waivers were included. Following review, upon motion duly made by Director Jacoby, seconded by Director Wyckoff and, upon vote, unanimously carried, the Board approved Pay Application No. 8 to the Construction Contract with Performance Energy Services in the amount of \$91,114.71.

**Pay Application No. 9 to the Construction Contract with Performance Energy Services:**

Ms. Johnson reviewed the pay application with the Board, noting that Element Engineering recommended Board approval of the pay application and confirmed that all required documentation has been submitted and received. Following review and discussion, upon motion duly made by Director Jacoby, seconded by Director Wyckoff and, upon vote, unanimously carried, the Board approved Pay Application No. 9 to the Construction Contract with Performance Energy Services in the amount of \$46,900.06.

**Change Order No. 8 Rev 1 – Trickle Channel Reduction:**

Mr. Marcotte reviewed the change order with the Board, noting that it is a deductive change order, reducing the overall cost of the contract. Mr. Marcotte stated that based on site inspections conducted, it was determined that the full amount of work originally proposed was not necessary. Following review and discussion, upon motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the Board approved Change Order No. 8 Rev 1-Trickle Channel Reduction in the amount of \$15,950.59.

**OPERATIONS AND MAINTENANCE MATTERS**

Mr. Murphy presented the ORC Report to the Board. Discussion ensued.

**LEGAL MATTERS**

None.

**OTHER MATTERS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Rogers, seconded by Director Wyckoff and, upon vote, unanimously carried, the meeting was adjourned at 5:49 p.m.

Date of Board Approval:

September 2, 2025