

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE GREATROCK NORTH WATER AND SANITATION DISTRICT HELD APRIL 20, 2021

A special meeting of the Board of Directors (referred to hereafter as “Board”) of the Greatrock North Water and Sanitation District (referred to hereafter as “District”) was convened on Tuesday, April 20, 2021 at 4:30 p.m. Due to COVID-19, the meeting was conducted via video conference - ZOOM. The meeting was open to the public.

#### ATTENDANCE

##### Directors in Attendance:

Robert W. Fleck  
John D. Wyckoff  
Jeffrey Polliard  
Brian K. Rogers

Absent and excused was Director Dave Lozano.

##### Also in Attendance Were:

Lisa A. Johnson; CliftonLarsonAllen LLP (“CLA”)  
Jennifer Gruber Tanaka, Esq.; White Bear Ankele Tanaka & Waldron, P.C.  
Nick Marcotte; Element Engineering  
Michael Murphy; Ramey Environmental Compliance, Inc.  
Mario Lozano and Nate Jones; GSE Construction Company, Inc.

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Attorney Tanaka advised the Board that, pursuant to Colorado law, certain disclosures may be required prior to taking official action at the meeting. The Board reviewed the Agenda for the meeting, following which, Directors Fleck, Wyckoff, Polliard, and Rogers each confirmed that they had no conflicts of interest in connection with any of the matters listed on the Agenda.

#### ADMINISTRATIVE MATTERS

**Agenda:** Ms. Johnson distributed for the Board’s review and approval a proposed Agenda for the District’s special meeting. Following discussion, upon motion duly made by Director Fleck seconded by Director Rogers and, upon vote, unanimously carried, the Board approved the Agenda as presented.

#### CAPITAL PROJECTS

**Bid Summary and Construction Contract for the Reverse Osmosis Water Treatment Plant Upgrade:** Mr. Marcotte presented the bid tabulation which is attached hereto and incorporated herein by this reference. He then summarized the addenda that were issued related to the invitation to bid. He presented information related to the review of the bids and, in particular, the missing information from the bid submitted by Dan’s Custom Construction. He indicated

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that all other bids received included all the information requested in the invitation to bid and addenda.

Given the missing information in the bid from Dan's Custom Construction, Mr. Marcotte noted that he requested a list of references and financial information from the 2<sup>nd</sup> and 3<sup>rd</sup> lowest bidder for evaluation in order to make a recommendation to the Board for award of this project.

The Board discussed the information presented including the project completion schedule that was included in all of the bids received.

Director Wyckoff asked to enter into an executive session to receive legal advice from the District's legal counsel.

### EXECUTIVE SESSION

Upon motion of Director Fleck, seconded by Director Polliard, and upon an affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 4:56 P.M. for the purpose of receiving legal advice and to determine positions relative to matters that are subject to negotiation related to the Reverse Osmosis Water Treatment Plant construction contract, pursuant to §§ 24-6-402(4)(b) and (e), C.R.S.

Pursuant to § 24-6-402(2)(d.5)(II)(B), C.R.S., no record will be kept of the portion of this executive session that, in the opinion of the District's attorney, constitutes privileged attorney-client communication pursuant to § 24-6-402(4)(b), C.R.S.

Also pursuant to § 24-6-402(4), C.R.S., the Board did not adopt any proposed policy, position, resolution, rule, regulation or take formal action during execution session.

The Board reconvened into regular session at 6:03 p.m.

The Board directed Mr. Marcotte to obtain the missing information from the bid received from Dan's Custom Construction, and to obtain the list of references, financial information, and other required information requested from Dan's Custom Construction from GSE Construction Company, Inc., and Moltz Construction. Mr. Marcotte was also directed to prepare a proposal from Element Engineering for Construction Management Services. All information to be presented at the May 4, 2021 Board meeting.

### OTHER MATTERS

None.

### COMMUNITY COMMENTS

None.


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### ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Fleck, seconded by Director Rogers and, upon vote, unanimously carried, the meeting was adjourned at 6:07 p.m.

Respectfully submitted,

By  \_\_\_\_\_  
Secretary for the Meeting

Greatrock North Water and Sanitation District  
 RO Water Treatment Plant  
 Bid Tabulation  
 April 16, 2021

Base Bid				Dan's Custom Construction		Stanek Construction		HPM, Inc.		GSE Construction Company, Inc.		Velocity Constructors		Moltz Construction	
Item No.	Description and Unit Price Written in Words	Unit	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization, Demobilization, Traffic Control	LS	1	\$ 172,000.00	\$ 172,000.00	\$ 95,000.00	\$ 95,000.00	\$ 221,000.00	\$ 221,000.00	\$ 80,000.00	\$ 80,000.00	\$ 226,525.00	\$ 226,525.00	\$ 247,573.00	\$ 247,573.00
2	Erosion Control and Site Restoration	LS	1	\$ 22,000.00	\$ 22,000.00	\$ 45,650.00	\$ 45,650.00	\$ 22,000.00	\$ 22,000.00	\$ 20,000.00	\$ 20,000.00	\$ 29,238.00	\$ 29,238.00	\$ 81,760.00	\$ 81,760.00
3	4-Inch Yard Piping	LF	40	\$ 150.00	\$ 6,000.00	\$ 200.00	\$ 8,000.00	\$ 75.00	\$ 3,000.00	\$ 140.00	\$ 5,600.00	\$ 251.00	\$ 10,040.00	\$ 755.00	\$ 30,200.00
4	6-Inch Yard Piping	LF	746	\$ 190.00	\$ 141,740.00	\$ 115.00	\$ 85,790.00	\$ 90.00	\$ 67,140.00	\$ 80.00	\$ 59,680.00	\$ 65.00	\$ 48,490.00	\$ 111.00	\$ 82,806.00
5	12-Inch Yard Piping	LF	405	\$ 290.00	\$ 117,450.00	\$ 120.00	\$ 48,600.00	\$ 160.00	\$ 64,800.00	\$ 165.00	\$ 66,825.00	\$ 163.00	\$ 66,015.00	\$ 168.00	\$ 68,040.00
6	Concentration Pipe Yard Piping	LF	126	\$ 220.00	\$ 27,720.00	\$ 190.00	\$ 23,940.00	\$ 130.00	\$ 16,380.00	\$ 265.00	\$ 33,390.00	\$ 150.00	\$ 18,900.00	\$ 117.00	\$ 14,742.00
7	Process Building Foundation and Slab	LS	1	\$ 94,000.00	\$ 94,000.00	\$ 275,000.00	\$ 275,000.00	\$ 220,000.00	\$ 220,000.00	\$ 250,000.00	\$ 250,000.00	\$ 190,976.00	\$ 190,976.00	\$ 189,773.00	\$ 189,773.00
8	Pre-Engineered Metal Building	LS	1	\$ 839,000.00	\$ 839,000.00	\$ 1,028,500.00	\$ 1,028,500.00	\$ 1,077,500.00	\$ 1,077,500.00	\$ 1,040,795.00	\$ 1,040,795.00	\$ 1,092,016.00	\$ 1,092,016.00	\$ 934,865.00	\$ 934,865.00
9	Installation of Owner Procured Equipment	LS	1	\$ 88,000.00	\$ 88,000.00	\$ 35,800.00	\$ 35,800.00	\$ 20,000.00	\$ 20,000.00	\$ 40,000.00	\$ 40,000.00	\$ 11,584.00	\$ 11,584.00	\$ 17,353.00	\$ 17,353.00
10	Sodium Hypochlorite Feed System	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 95,000.00	\$ 95,000.00	\$ 42,000.00	\$ 42,000.00	\$ 35,000.00	\$ 35,000.00	\$ 120,822.00	\$ 120,822.00	\$ 29,083.00	\$ 29,083.00
11	Interior Process Piping	LS	1	\$ 98,000.00	\$ 98,000.00	\$ 155,000.00	\$ 155,000.00	\$ 135,000.00	\$ 135,000.00	\$ 80,000.00	\$ 80,000.00	\$ 93,403.00	\$ 93,403.00	\$ 112,734.00	\$ 112,734.00
12	Yard Electrical and Irrigation Pipe	LS	1	\$ 42,000.00	\$ 42,000.00	\$ 65,000.00	\$ 65,000.00	\$ 120,000.00	\$ 120,000.00	\$ 100,000.00	\$ 100,000.00	\$ 44,457.00	\$ 44,457.00	\$ 107,153.00	\$ 107,153.00
13	Demolition of Existing Water Treatment Plant Interior Piping	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 4,500.00	\$ 4,500.00	\$ 8,000.00	\$ 8,000.00	\$ 5,685.00	\$ 5,685.00	\$ 8,095.00	\$ 8,095.00
14	6-Inch CDOT Class 6 Base Course	CY	63	\$ 50.00	\$ 3,150.00	\$ 80.00	\$ 5,040.00	\$ 145.00	\$ 9,135.00	\$ 290.00	\$ 18,270.00	\$ 191.00	\$ 12,033.00	\$ 74.00	\$ 4,662.00
15	Septic System and Leach Field	LS	1	\$ 39,000.00	\$ 39,000.00	\$ 23,440.00	\$ 23,440.00	\$ 15,000.00	\$ 15,000.00	\$ 13,000.00	\$ 13,000.00	\$ 33,780.00	\$ 33,780.00	\$ 23,036.00	\$ 23,036.00
16	Process Instruments	LS	1	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00	\$ 144,740.00
<b>TOTAL BASE BID</b>					<b>\$ 1,899,800.00</b>		<b>\$ 2,179,500.00</b>		<b>\$ 2,182,195.00</b>		<b>\$ 1,995,300.00</b>		<b>\$ 2,148,704.00</b>		<b>\$ 2,096,615.00</b>
	Substantial Completion Days			375		250		250		250		250		285	
	Punchlist Complete Days			30		45		45		45		45		45	
	Final Completion Days			405		295		295		295		295		330	

Denotes bid form error

I, Alice M Arsenault, P.E. Certify This Bid Tabulation Is Correct And Accurate With The Submitted Bids.

Signature: 

Date: 4/16/2021

## Certificate Of Completion

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Client Number: 011-046103-OS00-2021	
Source Envelope:	
Document Pages: 4	Signatures: 1
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/5/2021 6:10:23 PM
Certified Delivered	Security Checked	5/5/2021 6:11:29 PM
Signing Complete	Security Checked	5/5/2021 6:11:40 PM
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