

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
GREATROCK NORTH WATER AND SANITATION DISTRICT (THE “DISTRICT”)  
HELD  
JANUARY 7, 2025

A regular meeting of the Board of Directors of the Greatrock North Water and Sanitation District (referred to hereafter as the “Board”) was convened on Tuesday, January 7, 2025, at 4:30 p.m. This District Board meeting was also held virtually only via Microsoft Teams and by conference call due to adverse weather conditions. A notice was posted at the physical location notifying residents of the location change and providing them with the virtual meeting information. The meeting was open to the public.

ATTENDANCE

**Directors in attendance were:**

John D. Wyckoff, President  
Robert W. Fleck, Vice President  
Lisa Jacoby, Treasurer  
Brian K. Rogers, Secretary  
Brenda Adams, Assistant Secretary

**Also, In Attendance Were:**

Lisa Johnson, Shauna D’Amato and Alex Clem, CliftonLarsonAllen LLP (“CLA”)  
Mike Murphy; Ramey Environmental Compliance, Inc. (“REC”)  
Nicholaus Marcotte, PE; Element Engineering LLC

ADMINISTRATIVE MATTERS

**Agenda:**

Ms. Johnson called the meeting to order at 4:31 p.m. The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the Board approved the Agenda as amended, adding the approval of Change Order No. 1 under the Performance Energy Services contract.

**Disclosures of Potential Conflicts of Interest:**

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Board and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that disclosures of potential conflicts of interest provided to White Bear Ankele Tanaka & Waldron were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

**Board of Director’s Report:**

None.

**District Manager's Report:**

Ms. Johnson reviewed the monthly Manager's Report with the Board. There were no questions.

**CONSENT AGENDA**

**The Board considered the following actions:**

1. Approval of the Minutes of the December 12, 2024 Special Meeting.
2. Ratify approval of the payment of claims for the period ending December 24, 2024, in the amount of \$864,575.48.
3. Acceptance of unaudited financial statements for the period ending November 30, 2024, Schedule of Cash Position updated as of December 12, 2024, and Inclusion Summaries.
4. Operations and Maintenance Activities Report.
5. Review meter installation report.
6. Adopt Resolution 2025-01-01 Designating Meeting Notice Posting Location.
7. Ratify approval of Fifth Addendum to the Independent Contractor Agreement with Element Engineering for water modeling services in 2025.

Following discussion, upon a motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the Board approved the Consent Agenda items.

**FINANCIAL MATTERS**

None.

**ENGINEER'S REPORT**

Mr. Marcotte presented the Engineer's Report to the Board.

**Capital Projects Updates:**

*Third Alluvial Well:*

None.

*Evaporation Pond:*

**Ratify Pay Application No. 1 to the Construction Contract with Performance Energy Services ("PES") in the Amount of \$749,784.00:**

Ms. Johnson reviewed with the Board. Following review and discussion, upon a motion duly made by Director Wyckoff, seconded by Director Adams and, upon vote, unanimously carried, the Board ratified approval of Pay Application No. 1.

**Pay Application No. 2 to the Construction Contract with PES in the Amount of \$801,279.30:**

Ms. Johnson reviewed with the Board. Following review and discussion, upon a motion duly made by Director Wyckoff, seconded by Director Adams and, upon vote, unanimously carried, the Board approved Pay Application No. 2.

**Change Order No. 1 to the PES Construction Contract in the Amount of \$1,497.60:**

Ms. Johnson reviewed with the Board. Following review and discussion, upon a motion duly made by Director Wyckoff, seconded by Director Adams and, upon vote, unanimously carried, the Board approved Change Order No. 1 to the PES Construction Contract in the amount of \$1,497.60.

OPERATIONS / MAINTENANCE MATTERS

**Operator in Responsible Charge (“ORC”) Report:**

Mr. Murphy presented the ORC report to the Board.

LEGAL MATTERS

None.

OTHER MATTERS

**Status of Meeting with Epic Estates Regarding Water Service Options:**

Ms. Johnson provided an update to the Board. A meeting has been scheduled for next week to review the options.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Wyckoff, seconded by Director Rogers and, upon vote, unanimously carried, the meeting was adjourned at 5:09 p.m.

Date of Board Approval:

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