

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
GREATROCK NORTH WATER AND SANITATION DISTRICT (THE “DISTRICT”)
HELD
OCTOBER 1, 2024

A regular meeting of the Board of Directors of the Greatrock North Water and Sanitation District (referred to hereafter as the “Board”) was convened on Tuesday, October 1, 2024, at 4:30 p.m., at the Reverse Osmosis Water Treatment Plant, 16373 Rayburn Street, Hudson, CO 80642. This District Board meeting was also held virtually via Microsoft Teams and by conference call. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

John D. Wyckoff, President

Lisa Jacoby, Treasurer

Brenda Adams, Assistant Secretary

Absent and excused were Directors Robert W. Fleck and Brian K. Rogers.

Also, In Attendance Were:

Lisa Johnson, Shauna D’Amato and Alex Clem, CliftonLarsonAllen LLP (“CLA”)

Mike Murphy; Ramey Environmental Compliance, Inc. (“REC”)

Nicholaus Marcotte, PE; Element Engineering LLC

Michael Taylor; Performance Energy Services as Construction Manager at Risk (“CMAR”)

ADMINISTRATIVE MATTERS

Agenda:

Ms. Johnson called the meeting to order at 4:32 p.m. The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Wyckoff, seconded by Director Jacoby and, upon vote, unanimously carried, the Board approved the Agenda as presented and excused the absence of Directors Fleck and Rogers.

Disclosures of Potential Conflicts of Interest:

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Board and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Board of Director’s Report:

None.

District Manager’s Report:

Ms. Johnson reviewed her monthly Manager’s Report with the Board. There were no questions.

CONSENT AGENDA

The Board considered the following actions:

1. Approve the Minutes of the September 3, 2024 regular meeting.
2. Ratify approval of the payment of claims for the period ending September 23, 2024, in the amount of \$143,421.43.
3. Acceptance of unaudited financial statements for the period ending August 31, 2024, Schedule of Cash Position updated as of September 17, 2024, and Inclusion Summaries.
4. Operations and Maintenance Activities Report.
5. Review meter installation report.
6. Authorize staff to post statutorily required documents on the website, and District approved unexecuted minutes.

Following discussion, upon a motion duly made by Director Jacoby, seconded by Director Wyckoff and, upon vote, unanimously carried, the Board approved the Consent Agenda items.

FINANCIAL MATTERS

Draft 2024 Budget:

Ms. Johnson reported that the majority of budget information has been received but the draft 2025 Budget has not been finalized. The draft Budget will be circulated to the Board by October 15th.

ENGINEER’S REPORT

Mr. Marcotte presented the Engineer’s Report to the Board.

Capital Projects Updates:

Third Alluvial Well:

There was nothing new to report.

Evaporation Pond:

Updates were provided in the Engineer’s Report.

Final Acceptance of Box Elder Creek Ranch Reverse Osmosis Facility:

Mr. Marcotte reported that the repair of the valve cover box is on schedule but not completed.

Final Acceptance of Country Club Ranchettes #1 Water System Improvements:

The Board deferred this matter to the next Board meeting.

OPERATIONS / MAINTENANCE MATTERS

Operator in Responsible Charge (“ORC”) Report:

Mr. Murphy presented the ORC report to the Board.

LEGAL MATTERS

Resolution No. 2024-10-01:

Ms. Johnson reviewed with the Board. Upon a motion duly made by Director Wyckoff, seconded by Director Jacoby and, upon vote, unanimously carried, the Board adopted Resolution No. 2024-10-01: Certifying Delinquent Water Service Fees and Charges to Adams County Treasurer for Collection, subject to final legal review.

OTHER MATTERS

Epic Estates:

Ms. Johnson provided an update and reported that she received a petition for inclusion today. Epic Estates still needs to execute this document, but it is moving along in the process. Once it is executed, Ms. Johnson will coordinate a kickoff call with all pertinent parties.

December 3, 2024 Board Meeting:

The Board discussed and determined to move the December 3, 2024 regular meeting to December 12, 2024 at 4:30 p.m.

CMAR:

The Board received updates on the project and the current status.

COMMUNITY COMMENTS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Wyckoff, seconded by Director Jacoby and, upon vote, unanimously carried, the meeting was adjourned at 5:27 p.m.

Date of Board Approval:
